



Washington County Board of Health
110 N. Iowa Avenue, Suite 300, Washington, Iowa 52353

WASHINGTON COUNTY BOARD OF HEALTH MEETING MINUTES

April 25, 2019 @ 12:00 p.m.
Orchard Hill, Building #2, Washington, Iowa

MEMBERS PRESENT:

Cathy Buffington, Chair
Trevor Martin, DO
Connie Larson
Chris Grier, DC
Jack Seward, Jr.

PUBLIC HEALTH STAFF PRESENT:

Danielle Pettit-Majewski, Karri Fisher
Jennine Wolf, Jason Taylor

VISITORS:

Mary Zelinski, Kalona News
John Gish, Washington County Attorney

The meeting was called to order at 12:05 p.m. by Cathy Buffington.

The amended agenda and minutes from the March 21st meeting were approved on a motion by Chris Grier, second by Jack Seward. Motion carried 3-0.

Environmental Health

Jennine Wolf presented the budget. Revenue is 86% and expenditures is at 54%.

Jennine explained about a dog bite report at 2667 Wayland Road. She received two dog bite reports-one on March 28, 2019 and another on April 5, 2019 for the same dog at the same address. Jennine said the County Ordinance states if a dog bites twice in a year below the shoulders, it is considered a dangerous dog and cannot remain in Washington County. Jennine told the Board she sent a letter to Kim Coleman at 2667 Wayland Road by sheriff-explaining the Ordinance and told her to provide proof the dog is no longer in the county. Kim contacted Jennine and told her she is going to contest the order to remove the dog.

John Gish, told the Board that a dog is considered property and the owner is entitled to due process. He explained he talked with Katie Mitchell, who was hired by Kim Coleman, and they are going to contest the order. Jennine, as Sanitarian, can convene a hearing for the purpose of determining whether or not the dog in question should be declared vicious or the dangerous animal is in violation and constitutes a hazard. The owner may, at the meeting, have the

opportunity to present evidence why the dog or dangerous animal shall not be declared a hazard. John told the Board he will provide them guidance during the meeting. The hearing will be on May 21, 2019 at 6:30 pm at Orchard Hill, Building #2.

Jennine told the Board this was the year the Ford truck is traded. Jason Taylor presented two bids for a new truck from Cappers and asked the Board which one they would like to go with. Jack Seward said he looked at both of them and bid #302A seemed to be the better deal and everyone agreed with him. Jack made the motion to accept bid #302A—Dr. Grier seconded and the motion passed.

Public Health

Peggy Wood reviewed the agency financials for the month of March and 3rd quarter. Revenue and expenses were within budgetary guidelines. Peggy added that she had submitted budget amendments to adjust for grant variances.

Peggy shared information about new software from ClearPoint Strategy. The program would assist the agency with strategic planning and performance management. Strategic plans are regulatory requirements for home health and The Family Connection programs. She indicated that the cost would be covered in the current budget due to recent shifts in spending.

Danielle Pettit-Majewski presented Maternal, Child, and Adolescent Health (MCAH) clinic statistics for the previous quarter. Information for both Washington and Henry counties were reviewed. The BOH was asked for suggestions and recommendations on how to improve the program. No changes were suggested.

The Request for Proposal (RFP) for FY20 Immunization Services was approved on a motion by Connie Larson, second by Trevor Martin. Motion carried 5-0. Danielle noted that the funding allocation would be \$10,500; approximately \$2,000 decrease from the current year.

Danielle shared updates on e-cigarette resolutions in the surrounding communities. She added there will be an upcoming editorial in the health section of the Journal regarding the topic.

The agency strategic plan was extended through 12/31/19 on a motion by Chris Grier, second by Connie Larson. Motion carried 5-0. This extension will allow for revisions and implementation of the ClearPoint software.

Peggy informed the Board that IDPH had released the 3% hold on the Maternal, Child, and Adolescent Health (MCAH) and Local Public Health grants. This will allow the agency to spend all of the allocated funds for FY19.

Peggy noted the requested revisions were made to the Iowa Total Care contract in the areas of contract length and record retention. The contract will be submitted within the week.

Meeting adjourned at 1:00 p.m. Next meeting date scheduled for Thursday, May 16, 2019.